

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   19
2. AMENDMENT/MODIFICATION NO. <b>PR-R7-04-10094/0001</b>	3. EFFECTIVE DATE <b>05/14/04</b>	4. REQUISITION/PURCHASE REQ. NO. <b>PR-R7-04-10094</b>	5. PROJECT NO. (If applicable)
6. ISSUED BY <b>U.S. EPA Region VII 901 N. 5th St.  Kansas City, KS 66101</b>	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE
		<b>Not Applicable.</b>	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(✓)	9A. AMENDMENT OF SOLICITATION NO. <b>PR-R7-04-10094</b>
<b>To All Offerors/Bidders.</b>			9B. DATED (SEE ITEM 11) <b>04/30/04</b>
		✓	10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**


(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this modification is to make the REAP Pre-Proposal Conference minutes available.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>MARIE D. NOEL</b>	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED <b>5/14/04</b>
(Signature of person authorized to sign)			

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)  
Prescribed by GSA  
FAR (48 CFR) 52.243

**AMENDMENTS TO THE SOLICITATION**

1. The attachment entitled "REAP AMENDMENT #0001" has been added. The text is as follows:

1

1 \_\_\_\_\_

2 EPA PRE-PROPOSAL CONFERENCE

3

4 IN RE: Solicitation No. PR-R7-04-0094

5 Region 7 Environment Analysis Program

6

7 DATE: May 11, 2004

8

9 PLACE: Environmental Protection Agency

10 Science and Tech Center

11 300 Minnesota Avenue, Room 103

12 Kansas City, Kansas

13

14 PANEL: MS. MARIE NOEL

15 MR. BARRY EVANS

16 MR. NATHAN MIRES

17

18     ALSO PRESENT: Mr. Harold Brown

19             Mr. Dan Gillespie

20             Mr. Randy Jenkins

21             Ms. Samantha Sidell

22

23     REPORTER:   LINDI E. COONEY, CSR

24             Metropolitan Court Reporters

25

1 (The hearing commenced at 9:05 a.m.)

2 MS. MARIE NOEL: Thank you for  
3 coming today, which is part of the Regional  
4 Environmental Analysis. Previously it was called  
5 RECAP. And now it's called REAP. And it's  
6 nothing to do with the Grim Reaper. We took the  
7 collection aspect out since we never used it. We  
8 didn't receive any questions in advance so we  
9 don't have any information from that area to give  
10 you today. So basically even, you know, since you  
11 are already involved it's hardly like even worth  
12 giving the summary of what we do. But I guess  
13 just for format sake, Barry, you should just  
14 summarize what this contract is going to be doing.

15 MR. BARRY EVANS: Okay. Well, the  
16 next generation contract will be very similar in  
17 nature to the existing one. As Marie said, we  
18 simply removed the field portion from the new

19 contract. So we will continue to do analytical  
20 analyses that either we don't have the capability  
21 or the capacity to handle in our own laboratory or  
22 through some other analytical avenue. As the  
23 current contract is, this also will be an  
24 indefinite quantity time and materials contract.  
25 So it will be very, very similar in nature to the

1 existing one.

2 MS. MARIE NOEL: We did not change  
3 any clauses or add new kinds of things. You know,  
4 it's basically the same thing. The only thing  
5 that might be a little bit different is the  
6 background check clause which is still actually a  
7 draft clause for our agency anyway. But they're  
8 getting more serious about making sure that any  
9 contractors that work for EPA are -- I don't want  
10 to say reliable -- not dangerous to us, I guess,  
11 you know. But that's basically the same contract  
12 as you have seen in the past.

13 This time we have a date for the proposals of  
14 June 1st. And that's at 2:00 p.m. our time here,  
15 central standard daylight time. And if you have  
16 any questions I guess now is the time to ask  
17 because we don't have any answers to give you  
18 because we didn't get any first.

19        So do you have any questions about how this is  
20        going to go this time? The only thing I can think  
21        of really that we've even mentioned in here that's  
22        sort of different is our desire to have a  
23        laboratory hold this contract that can actually do  
24        a lot of the different types of analyses. We do  
25        not really want to have what I would call a broker

1 of services. So that's our desire.

2 MR. BARRY EVANS: The one thing I  
3 will mention also is the 200-page limitation will  
4 be enforced. So if you send anything above 200  
5 pages it will not be looked at.

6 MS. MARIE NOEL: It does include  
7 resumes in that page count. So that will be  
8 strictly enforced.

9 MR. DAN GILLESPIE: Do you view the  
10 QAP as a separate document in that description  
11 when you talk about the page limits?

12 MR. BARRY EVANS: I would have to  
13 go back and look at the contract. I thought it  
14 said it included it.

15 MS. MARIE NOEL: I thought it did,  
16 too.

17 MR. BARRY EVANS: It might be  
18 included. It won't necessarily be your whole



19     quality assurance manual. But, yeah, I'm pretty  
20     sure that was included in the 200-page limitation.  
21     We can double-check that. The other aspect that's  
22     very important is on resumes, and I believe  
23     there's a specific example in the RFP, that both  
24     the month and the year starting and ending dates  
25     must be supplied or they won't receive full

1 credit. In other words a '92 through '95 would  
2 get credit for '93 and '94 because we wouldn't  
3 know when they started or stopped in '92 or '95.  
4 So that will be strictly enforced as well.

5 MS. MARIE NOEL: In the proposal  
6 instructions, while not specifically addressed, it  
7 does say that the technical proposal shall be  
8 limited to a total of 200 pages typed,  
9 single-spaced, with one-inch margins on all sides,  
10 and not smaller than size 12 font. Then it goes  
11 on to the various subjects to be contained in  
12 there. And one of the ones in there is the  
13 quality assurance plan. So it's inferred then  
14 that that's part of that 200-page limitation. So  
15 that's the way we'll be looking at it.

16 MR. RANDY JENKINS: Question on the  
17 questions and answers. Will be the questions and  
18 answers from this be published?

19 MS. MARIE NOEL: Yes, it will be  
20 going out with the actual recitation that we're  
21 talking right now, and that she's taking down over  
22 there, as an amendment to the solicitation and  
23 will be posted on the Internet. It was not a  
24 requirement that anyone do come, just to be able  
25 to propose.

1 MS. SAMANTHA SIDELL: Will the past  
2 performance of questionnaires be done by EPA?

3 MS. MARIE NOEL: Yes. We take care  
4 of the past performance questionnaires. The  
5 contractor is the one who mails out their client  
6 authorization letters to let their clients know  
7 that they are going to be getting something. The  
8 EPA will be the ones to submit the actual  
9 questionnaire to the clients so that we can be  
10 assured of, and they can be assured, that you are  
11 not going to know what they say about you, in case  
12 it matters. But we have provided a copy of the  
13 questionnaires so you'll know what we're asking.  
14 Any other questions? This is going to be the  
15 shortest and the least questions I have ever  
16 experienced. This is your last chance because we  
17 can't take questions after we adjourn this  
18 meeting. Why don't we take five minutes for you

19 guys to think real good and see if you want to  
20 come up with something. And in five minutes I'll  
21 ask again one last time. Okay.

22 (Recess.)

23 MS. MARIE NOEL: Okay. Five  
24 minutes is up. Did anyone come up with any  
25 questions?

1           MR. DAN GILLESPIE: On the  
2     parameter list you list microbiology and virology.  
3     And those are, in our minds, wide areas. Can you  
4     provide any more detail on what you're really  
5     getting after there? Is that a fair question?

6           MR. BARRY EVANS: It is a fair  
7     question. It's hard to speculate. With  
8     bioterrorism-type things that certainly would be  
9     within the realm of possibilities.

10          MR. RANDY JENKINS: You're looking  
11     at homeland security type issues?

12          MR. BARRY EVANS: That's certainly  
13     an area that would be possible.

14          MS. MARIE NOEL: That's being built  
15     into every contract we do now, just in case.  
16     Anything else? Okay. Going once. Going twice.  
17     Okay. We thank you very much for your time in  
18     coming and your interest. I will reiterate from

19 the proposal that we will not accept fax-type bids  
20 or anything like that electronic. Everything is  
21 going to be hard copy, due to me.  
22 That building up the street there, 901 North  
23 Fifth Street, you can hand-carry it or mail it in.  
24 Either way, it doesn't matter. But it has to be  
25 there by 2:00 central daylight time June 1st. I

1     hope you do decide to give us a proposal and we're  
2     looking forward to it. Thank you very much.

3             (The hearing concluded at 9:20 a.m.)

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## 1 CERTIFICATE

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3 I, Lindi E. Cooney, a Certified Shorthand  
4 Reporter of the State of Kansas, do hereby certify  
5 that I appeared at the time and place first  
6 hereinbefore set forth, that I took down in  
7 shorthand the entire proceedings had at said time  
8 and place, and that the foregoing constitutes a  
9 true, correct, and complete transcript of my said  
10 shorthand notes.

11

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14 \_\_\_\_\_  
Lindi E. Cooney, CSR,

15

16

17

18 FEES: \$ \_\_\_\_\_

19 DUE: Metropolitan Court Reporters, Inc.  
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